

Accredited Virtual Classroom Instructor



Course aim

This course is designed for theoretical instructors, teachers and facilitators, as well as others who lead virtual classroom meetings with multiple participants. The course gives participants the skills and knowledge necessary to use available training tools and maintain high interest and motivation in a virtual classroom training session.

Course structure

The course takes one day in total, divided over two half days of training in a Virtual Classroom. After the first half day, participants get assigned homework to prepare them for the second day of training. The course includes both theoretical training and practical training with exercises with other participants.

Content in brief

The course covers topics such as, but not limited to:

- Mastering basic Virtual Classroom 'rules', technology, tools and multitasking.
- Engaging and including participants in the meeting: skills to attract and retain student attention and create enjoyment within the learning platform.
- Properly transferring your message.
- Reading the participants to assess whether they understood the message.
- Procedures and strategies for feedback and confirmation on received message.

Prerequisites

Experience in teaching/instructing, or experience in leading training/meeting sessions.